

RULES AND REGULATIONS OF THE SCHOOL FACILITIES COMMISSION

CHAPTER 4 FACILITY PLANS

For the 120 days the emergency rules are in effect, the following rules shall apply:

Section 1. Authority.

This chapter is promulgated pursuant to W.S. 21-15-114(a)(xv) and W.S. 21-15-116.

Section 2. Purpose of Rule.

This Chapter is intended to aid in the development of long range comprehensive school building and facility plans for each school district which address district-wide building and facility needs.

Section 3. Facility Plan.

(a) In coordination with the applicable district, the Commission shall develop long range comprehensive school building and facility plans for each school district which address district wide building and facility needs.

(b) Facility plans shall be reviewed periodically by the District and the District's Project Manager.

(c) Facility plans are not a definitive guide to facility remedies which may, or may not, ultimately be funded by the Commission. Facility plans are to be used as a tool to guide the choice of remedy to be applied to the NI (needs index) prioritization periodically established by the Commission in accordance with these Rules and Regulations.

(d) All facility plans shall contain information consistent with that required in W.S. 21-15-116, including but not necessarily limited to the following:

(i) A full description of the District's long-term goals and strategies related to its facilities, including disposition of facilities and modification of grade configurations and school boundaries;

(ii) An inventory of all existing facilities and the current and anticipated future use of each facility, including grade configuration and student population, if applicable;

(iii) A full description of all anticipated new or replacement facilities to be funded for the district over the next ten (10) years with a thorough explanation of the reasons supporting the perceived need for the new or replacement facility;

(iv) A full description of the anticipated impact of maintenance or renovation of facilities on the district's long-term goals and strategies, including non-construction alternatives.

(v) An inventory of all real property owned by the district along with an explanation of the current and future use of the property. District owned property shall be considered, and if possible, used for all construction projects prior to new property purchases being considered or approved;

(vi) Identification of all local enhancements and community facilities which are capable of supporting any aspect of the district's long-term goals and strategies, including any current use of such facilities;

(vii) Student enrollment projections for the district and each facility within the district in accordance with W.S. 21-15-116(a) and these rules and regulations;

(viii) Projections for acquisition of land in accordance with the district's long-term goals and strategies and the subsections of this rule;

(ix) Cost estimates in current and future dollars for the facility remedies proposed in the facility plan;

(x) Identification of all leased spaces, including the identity of the lessee/lessor;

(xi) Cross-reference to any appropriate additional source of relevant information, including computer databases maintained by the Commission;

(xii) Be endorsed by the Wyoming Department of Education (Department) as educationally appropriate and otherwise in accordance with Department rules and regulations.

Section 4. Phasing of Facility Plans.

(a) Provisional Approval.

(i) All facility plans which contain the following shall be eligible for provisional approval by the Commission. To the extent the required information is already contained in the Commission's electronic or other records, the plan may cross-

reference that record and should specify how the information may be accessed and the date the information was last updated.

(A) A description of the District's long-term goals and strategies related to its facilities;

(B) An inventory of all existing facilities that specifies:

(I) The current use of each facility, including grade configuration and student population; and

(II) The condition, capacity and suitability scores for each facility;

(C) An inventory of all real property owned by the district along with an explanation of the current use of the property;

(D) Identification of all local enhancements;

(E) Student enrollment projections for the district and each facility within the district;

(F) Identification of all leased spaces, including the identity of the lessee/lessor;

(G) A plan for addressing district major building and facility repair and replacement needs as required under W.S. 21-15-109(e).

(ii) Districts which have a provisionally approved facility plan shall be eligible to receive major maintenance payments in accordance with W.S. 21-15-109(e), and funding for capital construction projects until the expiration of this emergency rule.

(iii) Notwithstanding subparagraph (ii), for the 2009-2010 fiscal year only, districts with a capital construction project identified and funded on the prioritized needs index may continue to receive capital construction funds.

(b) **Full Approval.**

(i) District plans that satisfy the requirements of Section 3 of this Chapter and W.S. 21-15-116 will be eligible for full approval by the Commission.